

**10 Pursuant to A.R.S. § 38-431.02 Minutes of a meeting of the Executive Committee of the Pima County Tucson Women's Commission is herewith submitted**

PIIMA COUNTY TUCSON WOMEN'S COMMISSION  
HELD AN EXECUTIVE COMMITTEE MEETING ON  
December 13, 2011 at 240 N. Court Avenue, Tucson, AZ 85701

Minutes Approved January 5, 2012

1. Call to order/roll call: Chair Hughes called the meeting to order at 5:30 pm. Present were Lucinda Hughes-Juan, Alison Hughes, Lori Mennella, and Sheila Tobias. A quorum was called and the meeting proceeded.
2. Minutes of November 8 E.C. meeting: Motion Mennella/second Tobias to accept the Minutes as presented. Passed Unanimously.
3. Fiscal: Mennella reported on fiscal status. Informal agreement occurred to forward her report to the Commission.
4. Administrative issues: Hughes reported on request from Commissioner Vindiola for \$600 to hire a consultant to help to organize the 2012 Women in Government event. After much discussion, a motion by Hughes-Juan, seconded by Mennella to recommend that the Commission spend up to \$250 for a consultant to create an event poster size 8 ½ x 14, and print 50 copies for Commission use.  
Hughes also reported that Denise Morse is researching Commissions on women and will report on the results of her effort at the February Commission meeting. Hughes-Juan will share the project book with Denise that she retrieved at the annual meeting of the National Association of Women's Commissions.
5. Sexual harassment policies: This is part of the Equality and Justice Committee. Informal agreement occurred to add this item to the December Commission agenda with Debra Johnson, chair of this committee, reporting. (No legal action taken)
6. Jim Click offering: Hughes shared information from Vindiola regarding the Click charity. There was informal agreement that the Commission may have a conflict of interest applying to this source for funding, given Jim Click's involvement with the Tucson Country Club, and the Club's discrimination against women. Hughes pointed to a possible opportunity to apply to the Costco Charitable Giving program. There was informal agreement that this item be added to the December Commission agenda. No legal action taken.
7. Re-appointments to the Commission. Hughes reported that Denise Morse has been reappointed by Councilwoman Scott, and that Debra Johnson and Joyceen Boyle have asked for re-appointments. The Mayor has a vacancy and he has offered to collaborate on an appointment. Hughes-Juan suggested inviting the Mayor to a Commission meeting for general introductory purposes. Hughes will follow up. (No legal action taken)
8. Agenda for December 21 Commission meeting. Agenda items were agreed to. (No legal action taken.)

9. Girls Art competition: Hughes reported on the status of planning for the December 21 event to announce the winners of the competition. She noted that Lucy Howell has suggested that we use online resources to create a small book featuring the entries. This idea was originally written into the EVIA grant as a product. Hughes projects the cost at about \$300 for 20 books for distribution to the winning contestants and the Commission's foundation sponsors. Motion Hughes-Juan/Second Mennella that this publication occurs costing up to \$300 for a maximum of 20 copies. Motion passed with one voting no (Tobias).
10. Necklace event at PCTWC during Art Competition finale. There was informal agreement that due to the art exhibition, and the space needed for food on December 21, there would be insufficient space for the necklace event. Alison will follow through.
11. Women's Health Review draft. Alison noted she expects the final copy to be ready for distribution to Commissioners prior to the December 21 meeting. There was informal agreement to place this item on the Commission agenda for adoption, with advance copies being distributed. No legal action taken.
12. Annual report preparation: Hughes noted she hopes to complete the annual report for adoption at the December Commission meeting.
13. Call to the public: no public members were present
14. The meeting was adjourned by the chair at 6:40 p.m.