

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Held the following meeting which was open to the public:

Meeting: Executive Committee

Thursday, January 18, 2012

240 North Court Avenue, Tucson, AZ

Minutes Approved February 7, 2012

1. Call to order: the meeting was called to order at 5:35 pm. In attendance were Hughes, Hughes-Juan, Menella, and Tobias. Quorum called.
2. Minutes of December 13: motion/second, Menella/Tobias to accept the December 13 Minutes as presented. Passed unanimously.
3. Fiscal – no legal action taken on the following items:
 - a. Menella reported on the timeline for preparing fiscal report for Commission.
 - b. Women in Government budget: Noted that \$1600 is set aside to support this Commission activity in 2012.
 - c. Noted that Kaimas Foundation has donated \$10,000 to PCTWC. Check received and acknowledged.
4. Administrative issues: Discussion ensued on various administrative issues. Informal agreement reached to pay NAW dues of \$150.00. Hughes will sign contract with Tucson Museum of Art for \$200 for space rental for 2012 Women in Government event. Tobias discussed a plan for a PCTWC file review. Hughes noted she has asked Hughes-Juan, Valencia, and Menella to serve on an ad hoc committee to develop a procedure for selecting and recommending new commissioners. Discussion of City RFP for general funds and PCTWC eligibility to apply. To be reported to PCTWC. Hughes will follow up as appropriate. No legal action taken.
5. Annual Report: Hughes presented the 2011 annual report for discussion prior to Commission meeting. No legal action taken.
6. Call to the public was made. No public members present.
7. Meeting was adjourned at 5:10 pm